# R12.x Oracle iProcurement Fundamentals

**Duration:** 3 Days

**What you will learn**

This course will be applicable for customers who have implemented Oracle E-Business Suite Release 12 or Oracle E-Business Suite 12.1.

The course provides a thorough explanation of the functionality of Oracle iProcurement. It includes training for both end users and administrators.

End users learn how to use the shopping process to create requisitions. They also learn how to use the desktop receiving functionality to receive items and process any corrections or returns.

Administrators learn how to analyze information to plan their iProcurement stores. The course includes instructions on setting up local stores.

Learning is accomplished through a series of presentations followed by demonstrations and practices.

Learn To:

Create requisitions in iProcurement

Receive items

Create and manage stores

Create punch-outs to supplier-hosted catalogs

Create customized forms

Set up iProcurement

**Audience**

End Users

Functional Implementer

**Related Training**

*Suggested Prerequisites*

R12.x Oracle Purchasing Fundamentals

Thorough knowledge of the Oracle Procure to Pay process

Working experience with Oracle Procure to Pay products

**Course Objectives**

Describe the procure to pay process

Identify and explain key functionality of iProcurement

Manage catalogs and stores

Describe the requisition process using iProcurement

Identify key setup steps

Finding Receipts
Entering Returns in Oracle iProcurement
Receiving Comparison
Receiving Open Interface

**Oracle iProcurement Setup Steps**
iProcurement Setup Steps
Oracle Application Setup
Verifying Profile Options
Creating Requisition Templates